

MPHA Epidemiology Section - Meeting Agenda

May 28, 2013

2:00 – 3:00 pm

Call in Line Information:

Toll Free: 877-366-0711

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Access Code: 63903350

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| I. | Call to Order/Roll Call
Scott, Bryan, Joyce, Fatema, Roger, Allie, Suzanne, Susan | Tiffany/All: |
| II. | Review of Business Meeting / Approve minutes | Tiffany/Roger/All |
| III. | Review of Officers | Tiffany |
| | <ul style="list-style-type: none"> a. Immediate Past Chair – Roger Racine b. Chair – Tiffany Henderson c. Chair-elect – Vacant d. Secretary Treasurer – Annie Wendt e. Program Chair – Niki Ross f. Membership Chair – Allison Murad g. Section Councilor – Rebecca Cook h. Section Councilor – Susan Fletcher-Gutowski i. Section Councilor – Suzanne Cupal j. Section Councilor – Megan Smith k. Section Councilor – Bethany Reimink l. Section Councilor – Yasi Back m. UM Student Rep – DeeDee Ismail n. MSU Student Rep – Mike Thompson | |
| IV. | Chair Elect position
Roger, Tiff and Susan Fletcher-Gutowski to discuss offline | Tiffany |
| V. | Wayne State Student Rep | Tiffany |
| | a. Connection with students/potential sponsor (Roger and Bryan to follow-up) | |
| VI. | Treasury Update | Annie/Tiffany |
| | a. Outstanding payments from sponsors? | |
| | | Tiff to follow-up with UM and MAPPP/MPHA |
| | b. Conference costs? | |
| VII. | 2013 Conference – Feedback Summary | Roger/Tiffany |
| | a. Logistics: venue, attendance, food, sponsors | |
| | | Looking for total # of registrations and sign-ins |
| | b. Conference evaluations | |
| | | Fatema will send analysis worksheets; suggestion for more signs and handicap access |
| | c. Presenters: AM speakers, posters, PM breakouts | |
| | | Ask submitters in the future if abstracts can be published; can previous submitters be contacted to opt-in to have abstracts published in the MPHA journal |
| | d. John Snow Award | |
| | e. Update website | |
| | | Kathleen will be send presentations |
| | f. Thank you (sponsors, AM speakers) | |
| | g. Poster evaluations – membership winners | Niki |

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| VIII. | Review of Bylaws | Tiffany
Will go out by surveymonkey |
| IX. | Conference Write-up / Epi Impact Article | Roger |
| X. | Membership recruitment/Facebook updates | Allie
Perhaps profile members on facebook |
| XI. | Mentoring/Students Emailed Questions/Response | Allie/Tiffany
No emails in MPHA gmail account |
| XII. | Goals for 2013-2014 MPHA Epi Section | Tiffany/Roger/All |
| | <ul style="list-style-type: none"> a. Increased Section Participation b. Fundraising Ideas- Funding is currently dependent on a few large sponsors c. Grow Conference Participation from within and surrounding states – d. Growth of Perceived MPHA Epi Section Membership Benefits | Mostly tabled due to shortage of time |
| XIII. | 2014 Conference Planning | Tiffany/All |
| | <ul style="list-style-type: none"> a. BINDER b. Date and Location – MSU: 3/28/2014?? c. Ideas for speakers/topics d. Sponsorship: new sponsors, MPHA, etc e. Assignment of tasks <ul style="list-style-type: none"> i. Logistics (Tiff) ii. Save The Date, Agenda (Tiff) iii. Budget (Annie) iv. Sponsors (Annie and ?) v. Abstracts (Niki) vi. Registration vii. PM moderators/timekeepers viii. CEU ix. Poster judging x. Photojournalist | |
| XIV. | Action Items | Tiffany |
| | <ul style="list-style-type: none"> a. Securing Venue by mid-Summer: potential dates? b. Think of potential topics for 2014 conference c. Think of potential sponsors / alternative fundraising d. Nominate Chair-Elect e. Find Wayne State Rep | |
| XV. | Additional Items from the group | All |
| XVI. | Next Meeting: June 25, 2PM | |